

HIGHGATE II

Condominium Association, Inc.

Board of Directors Meeting

Wednesday April 28, 2021, 10:00 AM

Online Zoom meeting (Recording available at Highgate2.com)

1. OPENING

- a. A Quorum was established. In attendance were Bill Piper (President), Gary Krcil (Treasurer), Connie Pearson (Secretary), John Saffran (Director), Howard Levine was unable to attend for personal reasons. Also in attendance as guests were Adam Lopatin (USI Insurance) and Ken Winter (New Hadrian Street Captain).
- b. Bill Piper called the meeting to order at 10:33 a.m.
- c. The motion was made by Connie Pearson and seconded by Gary Krcil to approve the minutes of the February 6, 2021, meeting.

2. OFFICERS' REPORT

- a. Gary Krcil presented the Treasurer's Report (See attachment).
- b. Bill Piper, in his President's Report, introduced Ken Winter as the new street captain for Hadrian.

3. OLD BUSINESS

- a. No old business

4. NEW BUSINESS

- a. Motion to approve and add to the water softener location policy, that the design for water softener installation be limited to the side or back of units. (See attachment.) Motion was made by Gary Krcil and seconded by John Saffran. Motion carried.
- b. Motion to clarify that the policy of Highgate II is to maintain the light poles in the common areas along the residential roads. The approximate \$3.79 annual electric cost remains with the owner. Motion was made by Connie Pearson and seconded by Gary Krcil. Motion carried.
- c. Policy alteration proposal: to allow minor work and landscaping alteration requests without a licensed contractor to be approved at the discretion of the board. This would change the current policy that all work outside the home requiring an Alteration Form must be performed by a licensed and insured contractor. The proposal was tabled until the next meeting to allow board members time gather information and to review and consider the policy.

5. Good and Welfare

Bill verified that the announcement regarding our meeting had been posted on the bulletin board and in related emails at least one week before our meeting, based on COA rules.

6. ADJOURNMENT

At 10:59 John Saffran made, and Connie Pearson seconded a motion to adjourn the meeting. Motion carried.